RED LAKE WATERSHED DISTRICT

January 26, 2023

9:00 a.m.

Agenda

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	January 12, 2023 Minutes	Action
	Financial Report dated January 25, 2023	Action
	City of Thief River Falls Reservoir -Water Intake Investigation	Information
	Chiefs Coulee - City of Thief River Falls	Information
	RRWMB-USGS Stream Gage Cost Share	Action
	MN Watersheds (MAWD)	
	Legislative Update	Information
	Special Meeting – February 15, 2023	Information
	Table RLWD Permits:	
	No. 23001-Ben Gunvalson, Equality Twp, Red Lake Co.	Action
	No. 23002-Matt Knutson, Terrebonne Twp., Red Lake Co.	Action
	No. 23003-Matt Knutson, Terrebonne Twp., Red Lake Co.	Action
	No. 23004-Knute Knutson, Gervais Twp., Red Lake Co.	Action
	No. 23005-Scott Tersteeg, Badger Twp., Polk Co.	Action
	February 9, 2023 Meeting Date	Info./Action
	Legal Counsel Update	Information
	Managers' updates	Information
	Adjourn	Action

UPCOMING MEETINGS

February 2, 2023	JD 4, RLWD Project 101-Landowner mtg, Bagley, 3:00 p.m.
February 8, 2023	Red Lake River 1W1P, Adv. Committee mtg, 9:30 a.m., Policy Committee 10:30 a.m.
February 8-9, 2023	Drainage Conference, Alexandria
February 9, 2023	RLWD Board Meeting, 9:00 a.m.
February 14, 2023	RRWMB, Ada, 10:00 a.m.
February 15-16, 2023	MAWD Legislative Breakfast
February 17, 2023	Mud River Project Team Meeting, RLWD, 10:00 a.m.
February 20, 2023	Holiday-Presidents Day-Office Closed
February 21-22, 2023	24th Annual Joint Conference RRWMB/FDRWG, Moorhead
February 23, 2023	RLWD Board Meeting, 9:00 a.m.
February 28, 2023	Interagency Meeting-Moose River/Agassiz/Thief Lake, RLWD 10:00 a.m.
March 1, 2023	River Watch Forum, Alerus Center

DRAFT

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
January 12, 2023

President, Dale M. Nelson, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers: Gene Tiedemann, Terry Sorenson, Tom Anderson, Brian Dwight, LeRoy Ose, Dale M. Nelson, and Allan Page. Staff Present: Myron Jesme, Tammy Audette, and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Ose, seconded by Tiedemann, and passed by unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the December 30, 2022, minutes. Motion by Dwight, seconded by Anderson, to approve the December 30, 2022, Board meeting minutes as presented. Motion carried.

The Board reviewed the Financial Report dated January 11, 2023. Motion by Tiedemann, seconded by Sorenson, to approve the Financial Report dated January 11, 2023, as presented. Motion carried.

Staff member Ann Joppru reviewed the 2022 General Fund as of December 31, 2022. After taking questions by the Board, motion by Tiedemann, seconded by Page, to approve the 2022 General Fund Budget as presented. Motion carried.

Staff member Ann Joppru reviewed the Capital Project Fund Transfers as of December 31, 2022. Discussion was held on the balance in the Emergency Fund. Motion by Ose, seconded by Sorenson, to the approve the Capital Project Fund Transfers as of December 31, 2022, to include the balance in the Emergency Fund. Motion carried.

Marshall County and Beltrami County confirmed the reappointment of Managers Ose and Dwight, respectively, for an additional 3-year term on the Board.

Election of officers was conducted with President Nelson turning the meeting over to Vice President, Gene Tiedemann.

Manager Tiedemann called for nominations for President. Manager Page nominated Dale M. Nelson for President. Upon calling for further nominations three times, no further nominations were made. Motion by Anderson, seconded by Sorenson, for nominations to cease and that the secretary cast a unanimous ballot for Dale M. Nelson for President of the Board. Motion carried.

Vice President Tiedemann turned the meeting over to President Nelson to conduct elections for the remaining Board positions.

Nominations were opened for Vice-President. Manager Ose nominated Gene Tiedemann. Upon calling for further nominations three times, no further nominations were made. Motion by Anderson, seconded by Dwight, that the secretary cast a unanimous ballot for Gene Tiedemann for vice-president of the Board. Motion carried.

Nominations were opened for Secretary. Manager Dwight nominated LeRoy Ose. Upon calling for further nominations three times, no further nominations were made. Motion by Anderson, seconded by Tiedemann, that the secretary cast a unanimous ballot for LeRoy Ose for Secretary of the Board. Motion carried.

Nominations were opened for Treasurer. Manager Tiedemann nominated Terry Sorenson. Upon calling for further nominations three times, no further nominations were made. Motion by Anderson, seconded by Page, that the secretary cast a unanimous ballot for Terry Sorenson for Treasurer of the Board. Motion carried.

President Nelson reviewed the Advisory Committee members. Motion by Tiedemann, seconded by Anderson, to approve the Advisory Committee members as proposed and presented. Motion carried.

The position of Delegate and Alternate to the Red River Watershed Management Board (RRWMB) was discussed. Manager Nelson stated that Manager Ose is currently the Delegate and just completed his second year of a 3-year term, with Manager Tiedemann and Manager Nelson as Alternates. Motion by Sorenson, seconded by Dwight, to appoint Manager Ose as the Delegate to the RRWMB, and Managers Tiedemann and Nelson as Alternates. Motion carried.

Delegates and Alternate to the Minnesota Association of Watershed Districts were discussed. Motion by Anderson, seconded by Sorenson, to appoint Managers Ose and Tiedemann as Delegates and Manager Page as an alternate. Motion carried.

The Budget/Salary Committee was discussed by the Board. A motion was made by Tiedemann, seconded by Ose, to appoint Managers Dwight, Sorenson, and Nelson to serve on the Budget/Salary Committee. Motion carried.

The Board discussed representatives on the Grand Marais Creek Joint Powers Board. A motion was made by Dwight, seconded by Anderson, to appoint Managers Nelson, Tiedemann, and Page to the Grand Marais Creek Joint Powers Board, with Manager Sorenson as an alternate. Motion carried.

The committees for the Joint Ditch 100 and Joint Ditch 101 Joint Ditch Boards were reviewed. Motion by Tiedemann, seconded by Page, to appoint Managers Sorenson and Anderson to the JD 2 and Joint Ditch 100 and 101 Joint Ditch Boards. Motion carried.

Discussion was held on the appointment of representatives to the Pine Lake Area Project Work Team. Motion by Tiedemann, seconded by Page, to appoint Managers Sorenson and Anderson

as Delegates and Manager Dwight as Alternate to the Pine Lake Area Project Work Team. Motion carried.

Discussion was held on the appointment of representatives to the Black River Impoundment Project Work Team. Motion by Sorenson, seconded by Anderson, to appoint Nelson and Page as Delegates and Manager Tiedemann as Alternate to the Black River Impoundment Project Work Team. Motion carried.

Discussion was held on the appointment of representatives to the 20% Flood Reduction Committee. Motion by Page, seconded by Sorenson, to appoint Managers Anderson, Ose, and Tiedemann to the 20% Flood Reduction Committee. Motion carried.

Discussion was held on the appointment of representatives to the Policy Committee and Advisory Committee for the Red Lake River One Watershed One Plan (1W1P). Motion by Ose, seconded by Anderson, to appoint Manager Tiedemann as Delegate and Manager Nelson as Alternate to the Policy Committee and Managers Nelson and Page to the Advisory Committee for the Red Lake River 1W1P. Motion carried.

Discussion was held on the appointment of representatives to the Policy Committee and Advisory Committee for the Thief River One Watershed One Plan (1W1P). Motion by Dwight, seconded by Anderson, to appoint Manager Ose as Delegate and Manager Nelson as Alternate to the Policy Committee and Managers Nelson and Dwight to the Advisory Committee for the Thief River 1W1P. Motion carried.

Discussion was held on the appointment of representatives to the Blackduck Lake Structure Joint Powers Board. Motion by Tiedemann, seconded by Ose, to appoint Managers Dwight and Anderson to the Blackduck Lake Structure Joint Powers Board. Motion carried.

Discussion was held on the appointment of representatives to the Permit Rules and Regulations Committee. Motion by Anderson, seconded by Sorenson, to appoint Managers Dwight, Page and Tiedemann to the Permit Rules and Regulations Committee. Motion carried.

Discussion was held on the appointment of representatives to the Policy Committee and Advisory Committee for the Clearwater River One Watershed One Plan (1W1P). Motion by Tiedemann, seconded by Ose, to appoint Manager Anderson as Delegate and Manager Sorenson as Alternate to the Policy Committee and Manager Page to the Advisory Committee for the Clearwater River 1W1P. Motion carried.

Discussion was held on the appointment of representatives to the Mud River Project Work Team. Motion by Tiedemann, seconded by Page, to appoint Manager Ose as Delegate and Manager Dwight as Alternate to the Mud River Project Work Team. Motion carried.

Discussion was held on the appointment of representatives to the Policy Committee and Advisory Committee for the Upper/Lower Red Lake One Watershed One Plan (1W1P). Motion

by Tiedemann, seconded by Sorenson, to appoint Manager Dwight as Delegate and Manager Anderson as Alternate to the Policy Committee for the Clearwater River 1W1P. Motion carried. A motion was made by Anderson, seconded by Ose, and passed by unanimous vote that the regularly scheduled Board meetings be held at 9:00 A.M. at the Red Lake Watershed District Office on the second and fourth Thursdays of each month for 2023.

A motion was made by Sorenson, seconded by Ose, that the following institutions be designated as depositories for the RLWD: Northern State Bank of Thief River Falls, American Federal Bank, and Edward Jones with the following signatures on the signature cards at the financial institutions: Dale M. Nelson, Gene Tiedemann, LeRoy Ose, Terry Sorenson, Myron Jesme and Ann Joppru. Motion carried.

The Conflict-of-Interest policy was reviewed by the Board. Motion by Ose, seconded by Sorenson, to approve the Conflict-of-Interest Policy and have each Board member sign the Conflict-of-Interest policy and return it to staff member, Ann Joppru. Motion carried.

The Board reviewed information from the Minnesota Campaign Finance Board and its statement of interest requirements for agency's public officials.

Staff member, Tony Olson, discussed the potential abandonment of Judicial Dich 4, RLWD Project No. 101, with a benefited area in Copley Township, Clearwater County. Olson stated that upon reviewing ditch files for inspection, the ditch system has been inundated by beavers with parts of the system overgrown with trees and brush. Olson recommended scheduling a landowner meeting for discussion on how to manage this public drainage system. It was a consensus of the Board to hold a landowner meeting on February 2, 2023 at 3:00 p.m. in the Clearwater County Commissioner Room, Clearwater County Courthouse, Bagley, MN.

Staff member, Tony Olson, stated that a landowner meeting was held on April 1, 2022 for discussion on the potential abandonment of County Ditch No.1, RLWD Project No. 103. Olson stated that it is unclear where the exact location of the ditch system is but have determined a portion of the system is now within wild rice paddies. The legal drainage system currently serves no public use, as land use has changed. It was the consensus of the Board, to have Staff move forward with drafting a petition to be submitted for signature to the landowners for abandonment of the system.

The Board reviewed information regarding a MN Implementers Confluence sharing sessions to be held once every three weeks.

The Board reviewed the Pay Equity Implementation Report dated January 4, 2023. The Budget and Salary Committee will meet regarding the result of the Pay Equity Report. Motion by Tiedemann, seconded by Dwight, to approve the Pay Equity Implementation Report as presented. Motion carried.

The Board reviewed a letter from Legal Counsel Sparby, requesting a hourly rate increase from $185 to $200 per hour. Motion by Tiedemann, seconded by Ose, to approve the rate increase for legal services from $185 to $200 per hour. Motion carried.

Administrators Update:

- Jesme participated virtually in the January 10, 2023 RRWMB meeting with Manager Ose attending in person.
- Following today's meeting, Jesme will participate in a Drainage Workgroup Meeting. The agenda for the meeting was included in the packet. Jesme stated that there was a soft agreement that by request of the DWG the DNR will not move forward with supporting early coordination legislation this session.
- A Red Lake River 1W1P Planning Workgroup meeting will be held January 23, 2023 at the District office.
- The MN Department of Health has approved the City of St. Hilaire Wellhead Protection Plan.
- District staff continues to work on data input for FEMA for completed projects.
- Jesme will be leaving for vacation January 14, 2023 and return to the office on January 30, 2023.

Legal Counsel Sparby stated that the Court of Appeals argument for the Improvement to Polk County Ditch 39, RLWD Project No. 179, will be held on Thursday, January 18th. He will provide the ZoomGov link to any managers wanting to observe the arguments.

The Board met in Executive Session.

Motion by Anderson, seconded by Dwight, to adjourn the meeting. Motion carried.

_____
LeRoy Ose, Secretary

RED LAKE WATERSHED DISTRICT
Financial Report for January 26, 2023

Ck#	Check Issued to:	Description		Amount
online	EFTPS	Withholding FICA, Fed & Medicare (1-18-23 payroll)	$	4,509.24
online	MN Department of Revenue	Withholding taxes (1-18-23 payroll)	$	794.64
online	Public Employers Reitrement Assn.	PERA (1-18-23 payroll)	$	2,915.81
online	WEX	Employee HSA (1-18-23 payroll)	$	142.00
40557	Ashton's Mowing Service	Ditch 10 Repair. Proj. #149 (FEMA)	$	1,431.59
40558	Corporate Technologies	Managed IT services & MS Office 365	$	1,472.50
40559	HDR Engineering	* see project detail below	$	21,211.88
40560	Marco	Phone expense	$	342.64
40561	NCPERS	Life insurance premium	$	128.00
40562	Northwest Service Cooperative	2023 NWSC Membership	$	99.00
40563	Pitney Bowes	Rental fee on Postage machine (Feb-May 2023)	$	124.53
40564	Quill Corporation	Office supplies	$	240.63
40565	Quality Spray/Anderson Exc.	Ditch 10 Repair. Proj. #149 (FEMA)	$	17,784.00
40566	Sutton Vettleson	Clean Office	$	210.00
online	Pitney Bowes	Postage Fee	$	8.18
online	Cardmember Services	Red River Basin, Zoom & Pestiside App Training	$	1,094.70
online	PureWater Technology	H20 for office	$	38.00
online	Quick Books Online	Monthly fee	$	403.00
online	AT & T	Cell phone expense	$	402.74
online	MN Energy	Heat expense	$	100.57
direct	Dale Nelson	Mileage	$	43.75
	Staff & Board Payroll	1/18/2023	$	15,490.22
	Total Checks		$	68,987.62

*** HDR Engineering**

Proj. 149 CD 99 Slope Repair	3,657.50
Proj. 180C Mud River Restoration	7,922.50
Proj. 26B Pine Lk-Lost Rvr Bridge	987.50
Proj. 149 Crescent Ave	7,384.38
Proj. 92A Cross-Turtle Connection	1,260.00
Total	21,211.88

Banking **Northern State Bank**

Balance as of January 12, 2023	$	778,380.16
Receipt #25041 MPCA payment for TR SWAG Proj. #168A	$	2,498.31
Total Checks Written	$	(68,987.62)
Balance as of January 26, 2023	$	711,890.85

Current interest rate is .20%

American Federal Bank-Fosston

Balance as of January 12, 2023	$	4,375,440.44
Receipt #25037 Red Lake Co - Delinq 2022 Taxes	$	4,114.60
Receipt #25038 RRWMB - Base Funding TRF Streambank Proj. #46	$	51,192.94
Receipt #25039 RRWMB Base Funding Schirrick Dam Proj. #25	$	14,780.31
Receipt #25040 Red Lake Co. Delinq 2022 Taxes Proj. #161	$	1,540.27
Receipt #25042 Red Lake Co. Delinq 2022 Taxes	$	171.93
Receipt #25043 Polk Co. Delinq 2022 Taxes	$	27,341.34
Balance as of January 26, 2023	$	4,474,581.83

Current interest rate is 2.30%

Investments

Edward Jones Balance	12 month CD 3.45% Expiry 9-15-23	$ 241,000.00
Edward Jones Balance	12 month CD 3.7% Expiry 9-22-23	$ 240,000.00
Edward Jones Balance	12 month CD 3.7% Expiry 9-22-23	$ 17,000.00
Edward Jones Balance	12 month CD 4.8% Expiry 12-15-23	$ 238,000.00
Edward Jones Balance	12 month CD 4.8% Expiry 12-15-23	$ 238,000.00
Edward Jones Balance	12 month CD 4.8% Expiry 12-15-23	$ 24,000.00
	Total Cash	**$ 6,184,472.68**

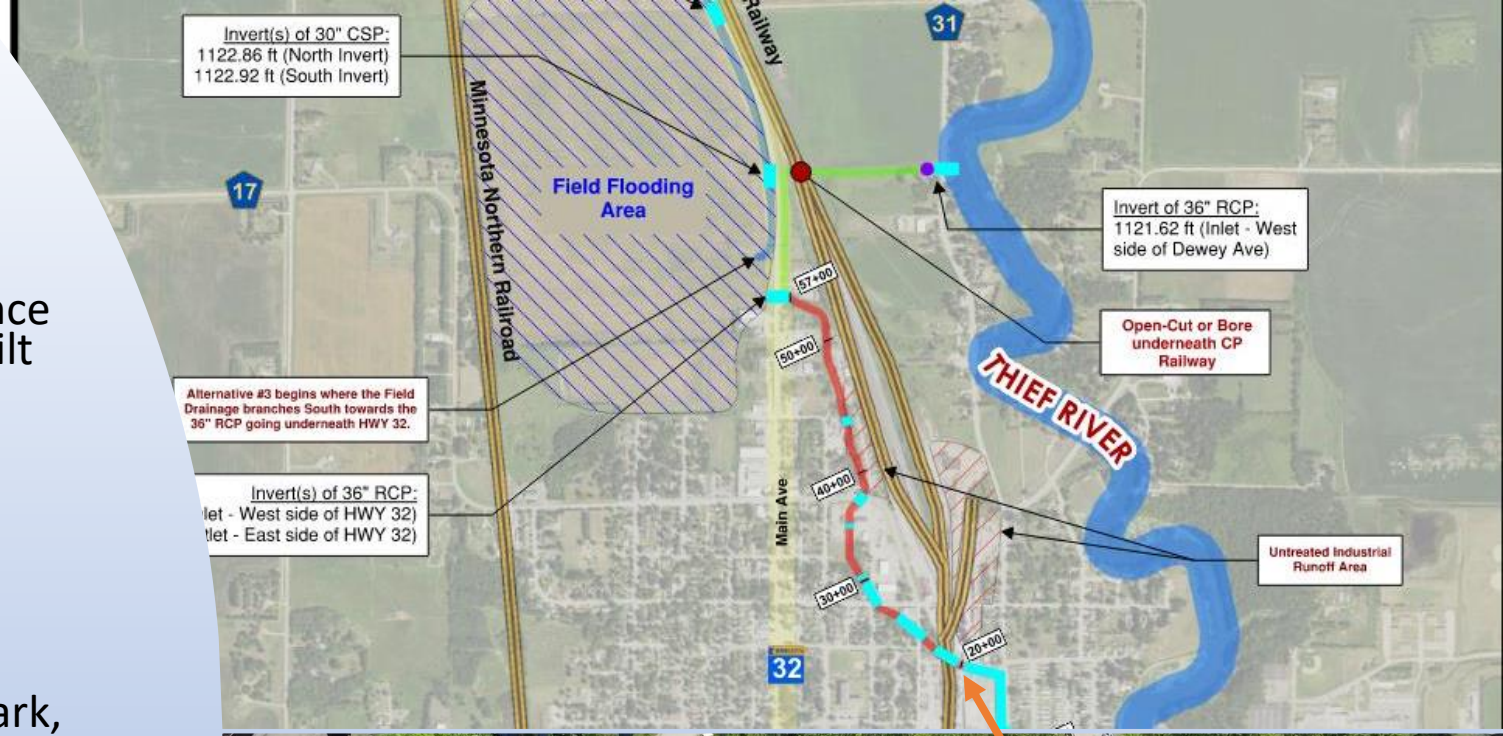
Thief River Falls Reservoir - 2022 Priority Sediment Testing Areas

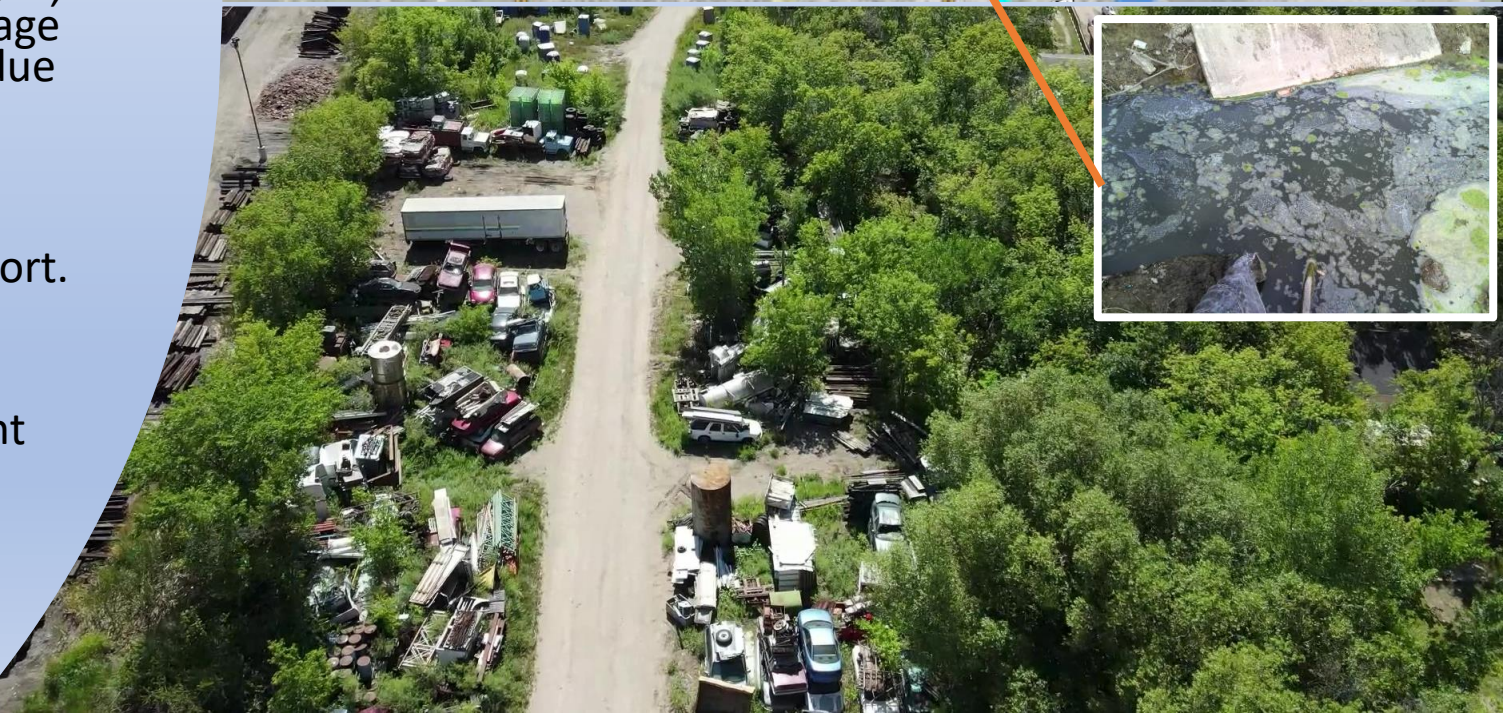
Thief River Falls Reservoir - 2022 Bathymetric Survey Extents

and Bank Instability Sites.

Chief’s Coulee

The Chief’s Coulee area has been identified as a source of flooding and water quality concerns through inspection and water quality sampling. Once a natural drainage course, the Coulee has been built upon with development including agricultural practices, railroad yards, City street department facilities, grain elevators, recycling operators, and residential development. Pollutants from multiple sources turned the drainageway into a septic cesspool that discharged high concentrations of pollutants, such as *E. coli,* phosphorus, nitrogen, biochemical oxygen demand, and total suspended sediment into the Red Lake River near Red Robe Park, upstream of the city’s drinking water intake. Drainage problems have also developed along the channel due to the accumulation of sediment and cattail overgrowth. The structures, practices, and modifications installed by this project will provide multiple benefits of water quality, drainage, and aesthetic improvement through a multi-agency effort. Landowner and stakeholder involvement will contribute to the long-term success of the project. The project will also benefit from local experience with installation of modern-day water management techniques and multiple funding sources.





Potential Project Scope

Problems along Chief Coulee will be addressed by reducing pollutant inputs from agricultural runoff and stormwater runoff. Agricultural BMPs will treat the runoff from the fields in the headwaters of the Coulee. Installation of stormwater infrastructure between Highway 32 and the Red Lake River will isolate flow from legacy sediment and provide an opportunity to control stormwater inlets and install stormwater treatment features. Buffering or bioretention around a stormwater inlet will strategically filter runoff. Hydrodynamic separator structures will be installed along underground storm sewer to further filter runoff from the drainage area.

Water Quality Benefits

- Agricultural best management practices
- Filter pollutants from runoff through vegetative buffering or bioretention at stormwater inlets
- Isolate flow from potentially legacy sediment and direct stormwater runoff to reduce erosion and mobilization of pollutants
- Improve BMP efficiency by reducing runoff volume to the drainageway
- 1-2 Hydrodynamic separator structures to filter trash, sediment, and other pollutants from stormwater runoff along Chief's Coulee
- 1 additional hydrodynamic separator on a contributing stormwater drainage system (8th Street)

Critical Path - To Do Items - Challenges

- Project partnerships
- Alternatives analysis
- Landowner buy-in
- Design
- Funding
- Right of Way
- Permitting

Red River Watershed Management Board

Date: January 17, 2023

To: Member Watershed Districts

From: Robert Sip, Executive Director

Subject: Cost share payments due for USGS Stream Gages

Enclosed please find documentation regarding the cost share payments due for USGS stream gages. The cost share time period is for the operation of gages from October 1, 2022 through September 30, 2023 (FY23).

The RRWMB has renewed the contract and will be paying USGS both the RRWMB match as well as the share for each member district. The RRWMB is requesting each district to remit their respective amounts as per the enclosed memo for 2022-2023.

Please remit payment to the RRWMB at 11 5th Ave E Ste B, Ada, MN 56510. Should you have any questions, please contact me at the number listed below. Thank you.

RLWD- $11,889.00

WRWD-$13,465.00

MSTRWD-$9,490.00

TRWD-$2,399.00

RRWD-$11,859.00

RECEIVED

JAN 17 2023

Initial: AM

11 5th Ave E Ste B Ada, MN 56510
www.rrwmb.org • PH: (218) 784-9500 • FAX: (218) 784-9502

Red River Watershed Management Board

DATE: January 17,2023

TO: Watershed Administrators

FROM: Robert Sip, RRWMB Executive Director

SUBJECT: Cost-Share Payments Due for USGS Stream Gages

The individual cost-share responsibilities for the last two years and for this year's contract are listed below.

The cost-share time period for which watershed district payment is now due is for operation of gages from October 1, 2022 through September 30, 2023 (Fiscal Year 2023).

			(AMOUNT DUE)
Red Lake	**2020-2021 (FY21)**	**2021-2022(FY22)**	**2022-2023(FY23)**
Lost River at Oklee	4,590.00	4,650.00	4,745.00
Thief River near Thief River Falls	4,590.00	4,650.00	4,745.00
Red Lake River at Fisher	2,352.50	2,375.00	2,399.00
	$11,532.50	$11,675.00	$11,889.00
Wild Rice			
Marsh River near Shelly	3,500.00	3,622.50	3,770.00
Wild Rice River at Hendrum	3,908.00	4,010.00	4,170.00
South Branch Wild Rice River near Felton	4,590.00	4,650.00	4,745.00
Wild Rice River at Twin Valley	726.50	750.50	780.00
	$12,724.50	$13,033.00	$13,465.00
Middle-Snake-Tamarac Rivers			
Middle River at Argyle	4,500.00	4,650.00	4,745.00
Snake River above Warren	4,590.00	4,650.00	4,745.00
	$9,090.00	$9,300.00	$9,490.00
Two Rivers			
So. Branch Two Rivers at Lake Bronson	$2,250.00	$2,325.00	$2,399.00
Roseau River			
Roseau River at Ross	4,590.00	4,590.00	4,684.00
Sprague Creek near Sprague	4,590.00	4,650.00	4,745.00
Roseau River near Malung	2,381.50	2,381.50	2,430.00
	$11,561.50	$11,621.50	$11,859.00
Watershed District Totals	**$47,158.50**	**$47,954.50**	**$49,102.00**
RRWMB			
RRWMB (50% match)	$47,158.50	$47,954.50	$49,102.00
Bois de Sioux River near Doran	6,018.00	6,097.00	6,222.00
Red River at Halstad, MN	10,260.00	10,360.00	10,460.00
Red River at Enloe Bridge, ND	4,750.00	4,798.00	4,890.00
RRWMB Totals	**$68,186.50**	**$69,209.50**	**$70,674.00**
USGS Contract Amount	$115,345.00	$117,164.00	$119,776.00

Minnesota Watersheds
Legislative Update
January 13, 2023

By Ray Bohn

The 2023 Legislative Session has started with a flourish. Typically, the first session of the biennium is full of agencies introductions and overviews, results of policy studies, macro budget issues, and other types of activities to help familiarize new legislators with the agencies and issues their respective committees will be working on during the session.

Not this year. While some of the above outlined activity is taking place, it has largely been replaced by direct action on legislation. For example, the legislature passed, and the governor has signed into law a tax conformity bill that brings Minnesota tax statutes in line with Federal tax law. This can be a controversial bill, but sailed through both bodies with little or no controversy.

Because Gov. Walz was reelected and the DFL retained control of the House and took control of the Senate, they are driving the agenda at this point. Also, on their docket for immediate consideration is codifying abortion rights, legalizing the issuing of drivers licenses to undocumented residents, pushing legalization of marijuana, and other similar issues. Most of these issues are controversial so how long it takes to proceed through their immediate agenda is anyone's guess.

The Governor will begin laying out his budget recommendations as early as next week so that may temper some of these issues, but probably not much.

Our general fund legislation is being drafted at this point and BWSR has agreed to put the board authorizing watershed district projects clarification in their housekeeping bill.

We continue to work on the two drainage bills that have been discussed over the summer and fall which include the drainage registry and DNR's early intervention proposed legislation. Presently we are still in discussions at the Drainage Work Group on the drainage registry proposal with its proponents and have another meeting in early February in the Workgroup. On the DNRs early coordination legislation, the good news is DNR has agreed to not introduce any legislation on this topic this session and continue to work with the Drainage Work Group.

Legislative deadlines as outlined below just came out today.

- **March 10th**: Committees must act favorably on bills in the house of origin.
- **March 24th**: Committees must act favorably on bills, or companions of bills, that met the first deadline in the other body.
- **April 4th**: Committees must act favorably on major appropriation and finance bills.
- **April 4th - April 10th:** Easter/Passover break
- **May 22nd:** Legislature must complete its work

Be sure to register for and attend Minnesota Watersheds' Legislative Briefing and Day at the Capitol on **February 15** to see how you and your watershed district or watershed management organization can assist Minnesota Watersheds with our legislative program.

PRIORITY A: TOP PRIORITIES FOR 2023 LEGISLATIVE ACTION		
TAX BILL	2018-02	Increase or remove the $250k General Fund tax levy Limit
	2021-01, 02	Seek capacity funding for the $250k capped rural WDs and SWCDs from state and county general funds
	2021-06	Require 60-day review periods when state agencies adopt new policies
	2021-04, 07	Use CWFs for implementation, not capacity; require metro watershed-based implementation grants to go through approved 103B plans
23 Bonding Bill	2022-03, 2016-08	Obtain stable funing for Flood Damage Reduction and Natural Resources Enhancement Projects
	2022-04	Clarification of watershed district project establishment
PRIORITY B: LEGISLATION TO SUPPORT		
	2022-02	Limited liability for Smart Salting-certified Commercial Salt Applicators
	2021-03	Allow greater flexibility in open meeting law for virtual attendance, not just during a pandemic
	2021-05	Change crop insurance provisions to cover crop losses within impoundment areas
	2020-01	Allow appeals for public waters designations
	2022-06	Limiting negative impacts from wake boats by supporting scientific studies by the University of Minnesota
PRIORITY C: TOP PRIORITIES FOR 2023 ADMINISTRATIVE LOBBYING RESOURCES		
	2022-03	Increased support and participation for the Minnesota Drainage Work Group
	2022-01	MDH - WD/WMO representation on Stormwater Reuse Task Force
	LGWRT	CWC - Increase Clean Water Funding for watershed-based implementation programs
	2020-04	DNR - temporary water storage on DNR wetlands during major flood events
Resolutions for the Parking Lot (Support if opportunities arise)		
	2018-04	Require WD Permits for the DNR
	2019-04	Clarify county financing obligations and allow WD G.O. bonds for drainage systems
	2017-06	Stable General Fund allocation for flood damage reduction projects
	2017-05	WD general operating levy adjustment: Middle Fork Crow River
	2019-08	WD general operating levy adjustment: Heron Lake
	2019-09	WD general operating levy adjustment: Shell Rock River
	2019-10	WD general operating levy adjustment: Pelican River
	2019-11	WD general operating levy adjustment: Buffalo Red River
	2018-06	DNR - ensure timely updates to Wildlife Management Area (WMA) plans
	2017-02	DNR - temporary lake quarantine authorization to control the spread of aquatic invasive species
	2019-07	DNR - change Chinese Mystery Snail designation and support research needs
	2019-01	DNR - streamline DNR permit process
	2018-08	DNR - reinforce existing rights to maintain/repair 103E drainage systems
	2020-03	BWSR - require soil health goals in metro watershed management plans
	2019-05	BWSR - WD Membership on Wetland Technical Evaluation Panels
	2019-03	BWSR - Support watershed-based management in MN River Basin through increased storage
	2018-03	BWSR - require timely appointments to the BWSR Board
	2019-02	MPCA - default classification for artificial watercourses that serve as public drainage ditches
LEGISLATION TO DEFEAT - This legislation died at the end of the session. Watch to see if reintroduced.		
HF 0368/SF 0711	Green/Utke	Remove eminent domain powers for WDs
HF 0884/SF 1539	Green/Utke	Requires county commissioners to only appoint county commissioners to serve as WD managers
HF 0989/SF 0881	Marquart/Ruud	$22M CWF appropriation to SWCDs
HF 1586/SF 2214	Torkelson/Johnson	Fund a SWCD/WD merger study once a 1W1P is approved
HF 1718	Fischer	Establish SWCD account in the special revenue fund, $12M/year for capacity, 1% for BWSR administration
HF 2030/SF 1835	Nelson/Kiffmeyer	Modifying uses of positive general fund; removes CWF payback from $22M SWCD capacity funds
HF 4274, 4274A	Lippert/Hansen	Drainage registry information portal
	DNR	Incorporating environmental, land use, and multipurpose water management criteria M.S. 103E.015 requirements

2023 Top Legislative Priorities Talking Points

Minnesota Watersheds

INCREASE THE GENERAL FUND LEVY LIMIT

- Watershed Districts operating under Minnesota Statutes Chapter § 103D.905 have not been allowed to increase their general fund levy for over 20 years.
- The present $250,000 levy limit does not allow primarily rural watershed districts to cover the increased cost of operations, nor does it cover costs from the increased demands placed on them by the State, such as One Watershed, One Plan.
- Most rural watershed districts have done outstanding work in leveraging their tax dollars to return two to four times that amount in grant funding. The $250,000 levy limit restricts the ability of watershed districts to provide adequate match capabilities as well as develop longer term capacity to meet their water plan objectives.

REQUIRE 60-DAY REVIEW PERIODS WHEN STATE AGENCIES ADOPT NEW POLICIES

- Often water management policies of state agencies have an impact on watersheds, especially when the local units of government are unaware of policies or policy updates.
- The final draft policy of a state agency is a critical document for watersheds to determine policy impacts.
- It is necessary for local input in state decision making. At the very least, consideration of the views of local constituents whose lives are affected by policies should be made.
- Requiring a 60-day review policy would allow input from watersheds and could make policies better through coordinated and collaborative input prior to adoption by a state agency.

USE CLEAN WATER FUNDS FOR IMPLEMENTATION, NOT CAPACITY

- The legislature has used Clean Water Funds to provide capacity funding for Soil and Water Conservation Districts as a stop gap measure until permanent, long-term funding options are developed.
- Minnesota Watersheds supports redirecting Clean Water Funds from Soil and Water Conservation District capacity to BWSR Watershed-based Implementation Funding. Minnesota Watersheds supports funding from the state or other permanent funding methods. We do not believe Clean Water Funds were ever intended for capacity funding.

SUPPORT 2023 BONDING REQUESTS AND STABLE FUNDING FOR FUTURE FLOOD DAMAGE REDUCTION AND NATURAL RESOURCES ENHANCEMENT PROJECTS

- Studies show that for every $1 invested in flood damage reduction, there is a $6 return on investment.
- Flooding is not going away. DNR grant applications list a need of over $160 million, yet no money has been allocated for the past two years.
- Local communities and farmers who are subject to repeated funding are profoundly affected by financial devastation.
- Investing in stable funding for flood damage reduction and natural resources enhancement projects greatly reduces the number of communities, family farms, and other small businesses impacted by flooding and allows the opportunity to secure federal matching dollars which bring investment and jobs into communities.
- Counties, cities, watershed districts, and townships do not have the resources to construct projects to reduce the effects of severe and repeated flooding, nor to repair damaged infrastructure, without the assistance of state funding.

CLARIFICATION OF WATERSHED DISTRICT PROJECT ESTABLISHMENT

- Minn. Stat. § 103D.605 provides a process for a watershed district to construct a project with government aid or as part of a plan. The statute contains a mix of actions required by watershed district managers and the BWSR board. Minnesota Watersheds supports working with BWSR to clarify Minn. Stat. § 103D.605, Subd. 5.

SUPPORT FOR MN DRAINAGE WORK GROUP

- Minnesota Watersheds supports the MN Drainage Work Group process to work cooperatively with drainage stakeholders and state agencies to address state policy issues related to drainage.

SUPPORT LIMITED LIABILITY PROTECTIONS TO CERTIFIED COMMERCIAL SALT APPLICATORS

- There is no easy way to remove chloride from our lakes, rivers, and wetlands once it gets there. It is considered a permanent pollutant. Prevention is our best and really our only option for limiting the negative impacts of excess chlorides in our waters.
- This pollutant comes from several sources, but one easily reduced source comes when applicators overapply salt hoping to reduce their risk against slip and fall lawsuits.
- With proper training and limited liability protections for those certified, we believe a difference can be made.

Thank you for sharing these issues with your legislators! We'd appreciate hearing about your interactions.

Minnesota Watersheds | 1005 Mainstreet | Hopkins, MN 55343 | mnwatershed.org
For more information, contact Jan Voit, Executive Director at admin@mnwatershed.org | 507-822-0921

2023 Legislative Briefing and Day at the Capitol

Radisson Hotel - Capitol Ridge

161 St. Anthony Avenue, St. Paul | February 15-16, 2023

Agenda – Wednesday, February 15, 2023

Welcome to the Minnesota Watersheds' 2023 Legislative Briefing. The following schedule is approximate. Speakers and times may change as needed to accommodate the ever-changing schedules of lobbyists and directors.

4:00 – 4:30 Minnesota Watersheds Top Legislative Priorities

4:00 Welcome and Announcements – Jan Voit, Minnesota Watersheds Executive Director

4:05 Capitol Activity Update – Ray Bohn, Minnesota Watersheds Lobbyist

4:30 Strategies for Working with the Legislature and State Agencies on Minnesota Watersheds Platform Items – Jan Voit, Executive Director

- Increase the general fund levy limit
- Require 60-day review periods when state agencies adopt new policies
- Use Clean Water Funds for implementation, not capacity
- Support stable funding for Flood Damage Reduction and Natural Resources Enhancement Projects
- Clarification of watershed district project establishment
- Monitor and support Drainage Work Group process
- Provide limited liability protections to certified commercial salt applicators

5:00 – 5:50 Funding Updates

5:00 Board of Water and Soil Resources (BWSR) Supplemental Budget and Bonding Bills – John Jaschke, BWSR Executive Director

5:15 Bonding Bill Update – Pat Lynch, Department of Natural Resources and Rob Sip, RRWMB Executive Director

5:45 Q & A

6:00 Closing Remarks/End of Briefing

6:00 Jan Voit, Executive Director

6:00 – 8:00 Networking Event: Minnesota Watersheds Members and Legislators

Invitations to this networking event were sent to all legislators. However, individual invitations from members helps provide additional encouragement for them to attend.

Take advantage of this opportunity to network with other members and chat with legislators as they arrive. **Please also use this time for informal regional caucus discussion.** There will be a cash bar. Light food options will be served for you to enjoy.

Agenda – Thursday, February 16, 2023

Welcome to the 2023 Legislative Breakfast.

7 am – 8:30 am Networking Event: Minnesota Watersheds Members

Take advantage of this opportunity to have a buffet breakfast with Minnesota Watersheds members at the Capitol Ridge Hotel and discuss our legislative priorities.

9 am – 4 pm Meet with Legislators

Please use this occasion to visit with legislators in their offices or at the Capitol.

DRAFT

Minnesota Association of Watershed Districts, Inc.
Special Meeting
February 15, 2023
3:30 p.m.
Radisson Hotel - Capitol Ridge

Member Meeting Materials

Enclosed are the following items:

1. Resolution for Minnesota Association of Watershed Districts, Inc. to adopt assumed name of Minnesota Watersheds
2. Proposed Bylaws Changes
3. Delegate Form

This packet has been distributed to administrators and managers via email. Please print copies for your organization. No paper copies of this packet will be sent via the U.S. Postal Service.

We are looking forward to seeing you at this year's Legislative Briefing and Day at the Capitol!

PLEASE BRING THE SPECIAL MEETING PACKET WITH YOU. EXTRA COPIES WILL NOT BE AVAILABLE ON SITE. THANK YOU!!

MINNESOTA ASSOCIATION OF WATERSHED DISTRICTS, INC
Land and Water Shall be Preserved

Minnesota Association of Watershed Districts, Inc.
www.mnwatershed.org

MN Association of Watershed Districts, Inc.
Special Meeting Notice

NOTICE IS HEREBY GIVEN that the Minnesota Association of Watershed Districts, Inc. will hold a special meeting at the Radisson Hotel - Capitol Ridge, St. Paul, MN, beginning at 3:30 p.m. on Wednesday, February 15 for the following purposes:

1. To consider and act upon the proposed resolution for Minnesota Association of Watershed Districts, Inc. to adopt assumed name of Minnesota Watersheds, and
2. To consider and act upon the proposed Bylaws changes.

Sincerely,

Wanda Holker

Wanda Holker
Secretary

MINNESOTA ASSOCIATION OF WATERSHED DISTRICTS

MAWD Resolution 2023-01

Resolution to Adopt Assumed Name of Minnesota Watersheds

WHEREAS, at its annual meeting on December 2, 2022, the membership of the Minnesota Association of Watershed Districts (MAWD) voted to approve the 10-Year Strategic Plan, which included changing the name of the organization to "Minnesota Watersheds" in order to accurately represent its membership;

WHEREAS, Minnesota law provides for nonprofit corporations and other entities to file a certificate of assumed name, whereby the organization would continue to operate under its Articles of Incorporation, Internal Revenue Service filings and for related purposes as Minnesota Association of Watershed Districts, Inc., and otherwise conduct its business under the assumed name of Minnesota Watersheds;

WHEREAS, pursuant to the Bylaws, the Secretary provided notice of a special meeting of the membership to consider and act upon a proposed resolution for Minnesota Association of Watershed Districts, Inc. to adopt the assumed name of Minnesota Watersheds, and to consider and act upon proposed amendments to the Bylaws;

WHEREAS, a majority of the members of the organization have determined that it is in the best interests of the organization and in furtherance of the 10-year Strategic Plan to conduct the business of the organization under the assumed name of Minnesota Watersheds to accurately represent the membership;

NOW, THEREFORE, BE IT RESOLVED that the Minnesota Association of Watershed Districts directs its executive director on advice of legal counsel to file a certificate of assumed name to conduct business under the name Minnesota Watersheds, and authorizes the executive director to undertake any other necessary actions to implement this direction and conduct business under the name Minnesota Watersheds, while maintaining the legal name of Minnesota Association of Watershed Districts under the Articles of Incorporation, Internal Revenue Service filings, and related purposes.

_____ _____

Wanda Holker, Secretary February 15, 2023

BYLAWS

MINNESOTA ASSOCIATION OF WATERSHED DISTRICTS, INC.

Doing business as Minnesota Watersheds

St. Paul, Minnesota

ARTICLE I.
Offices and Corporate Seal

1.1 Official Name. The official name of the corporation is the Minnesota Association of Watershed Districts, Inc., which conducts business under the registered assumed name of, and is hereinafter referred to as, ~~MAWD~~Minnesota Watersheds.

1.2 Purpose. The purpose of Minnesota Watersheds~~MAWD~~ is to provide educational opportunities, access to information resources, interface with other agencies, facilitate tours, meetings, and lobby on behalf of members. Additionally, Minnesota Watersheds~~MAWD~~ will facilitate the exchange of information to help members better comply with governmental regulations and laws while offering an informed interface with the community or communities being served. Minnesota Watersheds~~MAWD~~ will work to secure the capacity of its members to implement their statutory powers and purposes.

1.3 Organized. The corporation is organized as a 501(c)(4) organization. Notwithstanding any provision of the Articles of Incorporation or Bylaws which may be interpreted to the contrary, Minnesota Watersheds~~MAWD~~ shall not authorize or undertake any actions which jeopardize its status as a 501(c)(4) organization.

1.4 Office. The registered office of the corporation shall be designated by the Board of Directors.

1.5 Corporate Seal. The corporation shall have no corporate seal.

1.6 Manual of Policy and Procedures. The Board of Directors has established a management document identified as Manual of Policy and Procedures to support the orderly and timely details of regular operation. It may be revised at any time by a majority vote of the Board of Directors.

ARTICLE II.
Membership

2.1 Membership. Each dues-paying watershed district or water management organization duly established and in good standing pursuant to Minnesota Statutes, Chapter 103B or 103D, shall be entitled to membership in this corporation.

2.2 Delegates. Alternates. When a watershed district or watershed management organization becomes a member of this corporation, it shall designate from among its board members two delegates to represent it in this corporation. In addition, each member may designate alternate delegates to represent such member in the absence of any originally designated delegate. Thereafter, each member shall annually designate its delegates and alternate delegates so long as it remains a member in good standing of this corporation.

2.3 Termination of Membership. Any member that has failed to pay its dues is not in good standing and shall be stricken from the membership roll.

2.4 Resignation of Member. Any member may withdraw from this corporation effective immediately by notifying the secretary in writing. Regardless of the date of termination, there shall be no refund of the annual dues paid by the member.

2.5 Associate Membership. The Board of Directors may from time to time extend associate membership to this corporation upon payment of dues as determined by the Board of Directors. An associate member shall not be entitled to submit resolutions, vote, or serve on the Board of Directors, but shall otherwise be afforded all the rights and privileges granted to members, their delegates and alternate delegates by law and by the Articles of Incorporation and Bylaws of this corporation.

ARTICLE III.
Meetings of Membership

3.1 Annual Meeting. An annual meeting of this corporation shall be held to vote for the election of the Board of Directors and to transact such other business as shall properly come before them. Notice of the time and place of such annual meeting shall be mailed, either physically or electronically, by the secretary to all members at least thirty (30) days in advance thereof.

3.2 Special Meeting. Special meetings of the members of the corporation shall be called by the president upon request of a majority of directors of the Board of Directors or upon the written request of one-third of the members of the corporation in good standing. This request shall be in writing addressed to the president or the secretary of the corporation. Within thirty days of receipt of said request, the Board of Directors shall, mail (either physically or electronically) notice of said special meeting to all members. This notice shall state the objective of the meeting and the subjects to be considered.

3.3 Quorum. A majority of the delegates (two per member) shall constitute a quorum for the transaction of business.

3.4 Voting. Any action taken by the members shall be by majority vote of the delegates present unless otherwise specifically provided by these Bylaws. Each member shall be entitled to one (1) vote for each delegate present.

ARTICLE IV.
Board of Directors

4.1 General Powers. The business activities of the corporation shall be directed and managed by the Board of Directors. The Board of Directors shall be authorized to pay officers and directors of the corporation per diem allowances and expenses as may from time to time be submitted to the Board of Directors, and such other expenses as may from time to time be necessary for the furtherance of the corporation's business, consistent with the rate and provisions of watershed board member per diem allowances and expense reimbursement provided in state law. The Board of Directors is authorized to hire and/or contract for services needed.

4.2 Directors to be Elected by Regions. For the purpose of election of the Board of Directors, members are grouped into three regions; three Directors shall be elected from each region, with staggered three-year terms. Members from each region shall elect one director for a three-year term at the annual meeting of the Association. No watershed district or watershed management organization

shall have more than one board member elected to be a Director on the Board of Directors of the Corporation. In the event of a vacancy on the Board of Directors, the Board of Directors may appoint a member for the remaining term from a watershed district or watershed management organization with an existing representative on the Board of Directors if there are no other candidates from the region requesting appointment to the position. In the event a vacancy is filled by the Board of Directors, such appointment shall be submitted to the regional caucus for approval at the next regional caucus meeting. Regional caucuses shall elect a Chairman and Recording Secretary from its delegates for the purpose of its election procedure and report the election results to the Convention at a designated time. The member watershed districts and watershed management organizations present at the Regional Caucus meeting shall have full authority to elect a Chairman, Recording Secretary, and representatives to the Board of Directors.

4.3 Regions. The Board of Directors may re-align the regions or the members contained therein, it being the intent and purpose that each region contain the approximate same number of members. Any watershed district or watershed management organization in Minnesota not presently a member of this corporation, upon admission to membership, will be assigned to a region by the Board of Directors. Regional membership shall be listed in the ~~Policy and Procedure~~ Manual of Policy and Procedures.

4.4 Number. Qualification, and Term of Office. The number of directors constituting the board shall be nine. Each director elected at the annual meeting shall be elected for a three-year term. Directors shall be on the board of a watershed member in good standing of this corporation.

4.5 Vacancies. If there be a vacancy among the officers of the corporation or among the directors by reason of death, resignation, termination of membership, or removal as provided by law, the Articles of Incorporation, or these Bylaws, or otherwise or for non-excused absences for three consecutive meetings, such vacancy shall be filled by the Board of Directors until the next Annual Meeting of the Association.

4.6 Removal of Directors by Members. At a special meeting of the Board of Directors called solely for that reason, the notice of which meeting shall have been given in writing to members of this board at least thirty days prior thereto and not more than fifty days prior thereto, a super majority of 7 members of this board may remove one or more directors from their term of office without cause.

4.7 Meetings. Actions. The Board of Directors shall hold the annual meeting of the Board of Directors immediately after the annual meeting of the members of this corporation, and at such annual meeting shall elect the officers as above provided for. Regular meetings of the Board of Directors shall be held at a time and place to be fixed by resolution or adopted by the majority of the Board of Directors.

The majority of the Board of Directors shall constitute a quorum. Directors may participate and vote in Board of Directors meetings by telephone or other electronic means approved by the Board in the Manual of Policy and Procedures.

Actions may be taken by a majority vote of those Directors present or participating by telephone or other electronic means approved by the Board in the Manual of Policy and Procedures. The secretary of the board shall give written or electronic notice to each director at least ten (10) days in advance of any regular or special directors' meeting. Special meetings may be called at the discretion of the President of the board or upon demand in writing to the secretary by three (3) directors of the Board of Directors.

4.8 Conflicts of Interest. Members of the Board of Directors shall act at all times in the best interests of the corporation. This means setting aside personal self-interest and performing their duties in transacting the affairs of the corporation in such a manner that promotes public confidence and trust in the integrity, objectivity, and impartiality of the Board. No Director shall directly or indirectly receive any profit from his/her position as such, and Directors shall serve without remuneration other than as provided in Section 4.1 of these Bylaws for the payment for reasonable expenses incurred by them in the performance of their duties. The pecuniary interests of immediate family members or close personal or business associates of a Director are considered to also be the pecuniary interest of the Director.

4.9 Indemnification. All directors and officers of the corporation shall be indemnified against any and all claims that may be brought against them as a result of action taken by them on behalf of the corporation as provided for and subject to the requirements of Chapter 317A of Minnesota Statutes as amended.

ARTICLE V.
Board Officers

5.1 Officers and Duties. There shall be four officers of the board, consisting of a president, vice-president, secretary and treasurer. All officers shall be directors of the corporation. Their terms and duties are as follows:

5.2 President. The president shall serve a term of office of one year and may, upon re-election succeed himself/herself for two additional successive terms. The president shall have the following duties:

- Convene and preside over regularly scheduled board meetings.
- Have general powers and duties of supervision and management as directed by the Manual of Policy and Procedures.
- Appoint such committees as he/she shall deem necessary with the advice and consent of the Board of Directors.

5.3 Vice-President. The Vice-President shall serve a term of office of one year and may, upon re-election succeed himself/herself for two additional successive terms. The Vice-President shall have the following duties:

- Assume and perform the duties of the president in case of his/her absence or incapacity; and shall chair committees on special subjects as designated by the President.
- Have general powers and duties of supervision and management as directed by the Manual of Policy and Procedures.

5.4 Secretary. The Secretary shall serve a term of office of one year and may, upon re-election succeed himself/herself for two additional successive terms.

The Secretary shall be responsible for preparing and keeping all records of board actions, including overseeing the taking of minutes at all board meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each board member, and assuring that corporate records are maintained.

5.5 Treasurer. The Treasurer shall serve a term of office of one year and may, upon re-election succeed himself/herself for two additional successive terms.

The treasurer shall chair the finance committee, maintain account of all funds deposited and disbursed, disburse corporate funds as designated by the Board of Directors, assist in the preparation of the budget, collect membership dues, and make financial information available to board members and the public.

ARTICLE VI.
Fiscal Year, Dues and Annual Review of Financial Procedures

6.1 Fiscal Year. The fiscal year of the corporation shall end on September 30 each year.

6.2 Membership Dues. Dues will be determined annually by the Board of Directors as specified in the ~~Policies and Procedures~~ Manual of Policy and Procedures.

6.3 Annual Dues. Annual dues shall be payable in January of each year. If a member's dues are not paid on or before April 30 of each year, such member's name shall be stricken from the membership roll. Reinstatement shall be upon such terms and conditions as prescribed by the Board of Directors.

The Board of Directors shall have the authority to suspend or defer dues of any newly organized watershed district or watershed management organization that joins this association until such member watershed district or watershed management organization is in actual receipt of its first authorized fund. The Board shall send out the annual dues statement with payment directed to Minnesota Watersheds~~MAWD's~~ accounting firm. The Board of Directors may consider deferring, suspending, or reducing dues to new members or on an individual case basis when an appeal is made by a member because of hardship or funding problems.

6.4 Annual Review of Financial Procedures. The Board of Directors of this corporation shall provide for an annual review of financial procedures of all its resources and expenditures. A full report of such review and financial status shall be furnished at each annual meeting of the members. This review will be conducted by an auditing firm selected by the Board of Directors with experience in the field of government and water management. The review results shall be furnished to all members within forty-five days after receipt thereof by the Treasurer.

ARTICLE VII.
Employees

7.1 Employees. At the discretion of and under the direction of the Board of Directors, Minnesota Watersheds~~MAWD~~ may choose to hire and administer various employees. Their positions and job expectations shall be individually developed and included in the ~~Policies and Procedures~~ Manual of Policy and Procedures.

ARTICLE VIII.
Resolutions and Petitions

8.1 Resolutions: The Chair of the Minnesota Watersheds~~MAWD~~ Resolutions~~/Policy~~ Committee will send a request for resolutions, along with a form for submission, to the membership at least ~~3~~ three months prior to the annual Minnesota Watersheds~~MAWD~~ membership meeting. Resolutions and their justification must be submitted to the Minnesota Watersheds~~MAWD~~ Resolutions~~/Policy~~ Committee in the required format at least ~~2~~ two months prior to the annual Minnesota Watersheds~~MAWD~~ membership meeting for committee review and recommendation. The committee will present these resolutions and their recommendations to the Board of Directors and the Minnesota Watersheds~~MAWD~~ membership at least ~~1~~ one month prior to the start of the annual

Minnesota Watersheds~~MAWD~~ membership meeting. The Board of Directors may make additional recommendations on each proposed resolution through its board meeting process. This same procedure will be used when policy issues are to be considered at any special Minnesota Watersheds~~MAWD~~ membership meeting.

8.2 Petitions: Any member or group of members may submit to the Board of Directors at any time a petition requesting action, support for, rejection of, or additional information on any issue of potential importance to the members. Such petitions require signed resolutions from at least 15 members before a Special meeting of the membership will be convened.

ARTICLE IX.
Chapters

9.1 Chapters. Members may form chapters to further the purposes stated in Article II of the Articles of Incorporation, to carry out policies of the Board of Directors, and to suggest policies for consideration by the Board of Directors.

ARTICLE X.
Rules of Order

10.1 Rules. When consistent with its Articles of Incorporation and these Bylaws, the 12th edition of Robert's Rules of Order Newly Revised shall govern the proceedings of this corporation. For consistency in operation, a copy shall be available for consultation if requested at every scheduled meeting of the and Membership meetings.

ARTICLE XI. Amendments

11.1 Amendments. These Bylaws may be amended by a majority vote of the members of this corporation only as provided below.

11.2 Annual Meeting. At the annual meeting of the members of this corporation, the Bylaws may be amended by the majority of the members present if there is a quorum at said annual meeting and due notice has been given to the membership of the changes 30 days in advance of the meeting.

11.3 Special Meeting. These Bylaws may be amended by the members at a special meeting called for that reason but only by a majority vote of the entire membership of the corporation, and only if there has been thirty days' written notice to all members of such special meeting. Such special meeting may be called upon the request of one-third of the members of this corporation by notice in writing to the secretary or president, which notice shall ask for said special meeting and shall state the proposed Bylaws changes, and upon receipt of such request, the secretary or president must send written, either by mail or electronically, notice of the meeting to the members of this corporation within thirty days of receipt of such request, which shall be not less than thirty days nor more than fifty days of the date of the written notice.

MINNESOTA ASSOCIATION OF WATERSHED DISTRICTS, INC

Land and Water Shall be Preserved

Minnesota Association of Watershed Districts, Inc.
www.mnwatershed.org

MN Association of Watershed Districts, Inc.
2023 Delegate Appointment Form

The _____hereby certifies that it is
name of watershed organization
a watershed district or watershed management organization duly established and in good standing pursuant to Minnesota Statutes 103B or 103D and is a member of the MN Association of Watershed Districts, Inc. (MAWD) for the year 2023.

The _____hereby further certifies
name of watershed organization
the following individuals have been appointed as delegates, or as an alternate delegate, all of whom are managers in good standing with their respective watershed district or watershed management organization.

Delegate #1: _____

Delegate #2: _____

Alternate: _____

Authorized by: _____
Signature **Date**

_____
Title

** Please return this form to mnwatershed@gmail.com at your earliest convenience. **

Minnesota Watersheds | 1005 Mainstreet| Hopkins, MN 55343| Jan Voit, Executive Director 507-822-0921
www.mnwatershed.org

Red Lake Watershed District

Permit # **23-001**

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Ben Gunvalson		**4136 31st Ave** **Cincinnati, OH 45209**		tel:**218-368-0645** mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Red Lake** Township: **Equality** Range: **40** Section: **34** 1/4:

(4) Describe in detail the work to be performed. **Pattern Tile/ Gravity**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Improve Drainage**

Status

Status	Notes	Date
Tabled	**P.A. #23-001 – Ben Gunvalson Red Lake County – Equality Township Section 34 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.**	**Jan. 25, 2023**
Received	**None**	**Jan. 6, 2023**

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

RED LAKE WATERSHED DISTRICT
Subsurface Tile Drainage Application

Landowner Name: Ben Gunvalson Phone: 218-368-0645

Address (Street, City, State, Zip): 4136 31st Ave, Cincinnati, OH 45209

Name of designer: Ben Gunvalson Phone: 218-368-0645

Name of installer: Ryan Weegman Phone: 320-766-9206

Legal description and site map and/or GPS coordinates to accurate scale showing location of all tiles, surface water inlets, outlet(s), lift stations, pumps, and flow control devices; (attach maps): See attached

Section # 34 Township (Name & #) Equality 152N Range # 40W County Red Lake

Land area to be tiled (acres): 235

Type of tiling (circle) Pattern Tile Random Tile

Type of outlet (circle) Lift Station/Pump Gravity Other _____

Date proposed plan submitted: Month 01 Day 06 Year 2023

Pump/lift station outlet flow capacity (GPM) _____

- All subsurface tile drainage systems must protect from erosion and include RLWD approved erosion control measures.
- All subsurface tile outlets including lift station pumps, must be located out of a legal drainage system and governmental roadway right of way unless approved by District and must be visibly marked.
- It is recommended that after harvest, tile outlet controls, including lift station pumps, be opened or turned on to remove water from the system unless downstream culverts are freezing.
- Obtaining a permit from the RLWD Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law. (Ex: NRCS, SWCD, Township, County, State, etc.)
- Upon completion of the project, "As Built" plans must be provided to the District.
- Consideration must be made for turning off pumps for short period of times during the summer so maintenance can be performed on public, legal and private drainage ways, such as road ditches or private natural field drains.

EXHIBITS. The following exhibits may be requested to accompany the permit application. Two copies, (standard paper size of 8.5 inches by 11 inches), which include:

Signature of Owner Ben Gunvalson **Date:** 01/06/2023

RLWD staff use:

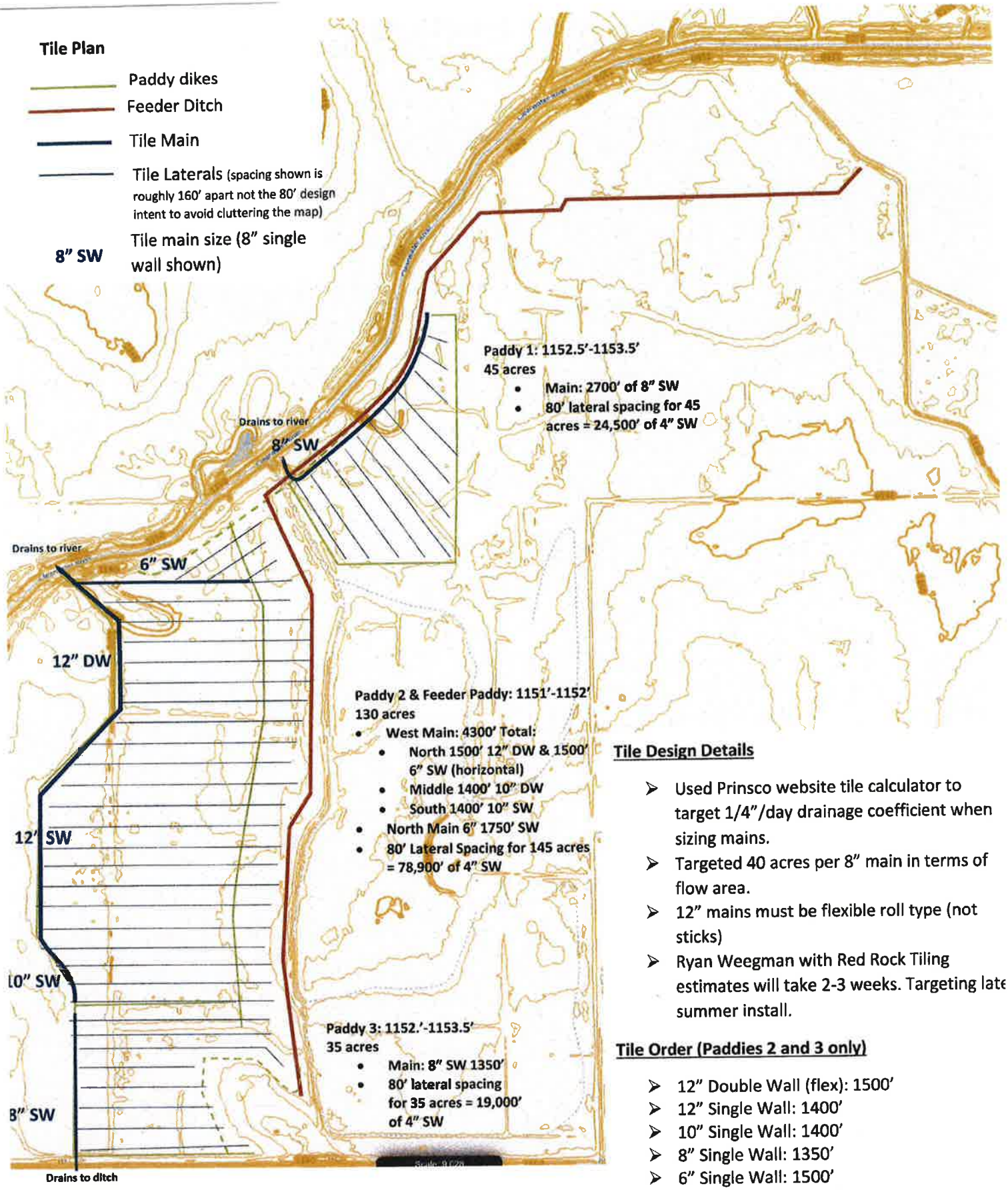
Permit # 23-001 *Date received:* _____

Drain tile outlets to: _____

Legal System (Benefited Area): _____

Culvert size upstream and downstream of tile outlet: _____

RECEIVED
JAN 6 2023
By MJ



Tile Design Details

- Used Prinsco website tile calculator to target 1/4"/day drainage coefficient when sizing mains.
- Targeted 40 acres per 8" main in terms of flow area.
- 12" mains must be flexible roll type (not sticks)
- Ryan Weegman with Red Rock Tiling estimates will take 2-3 weeks. Targeting late summer install.

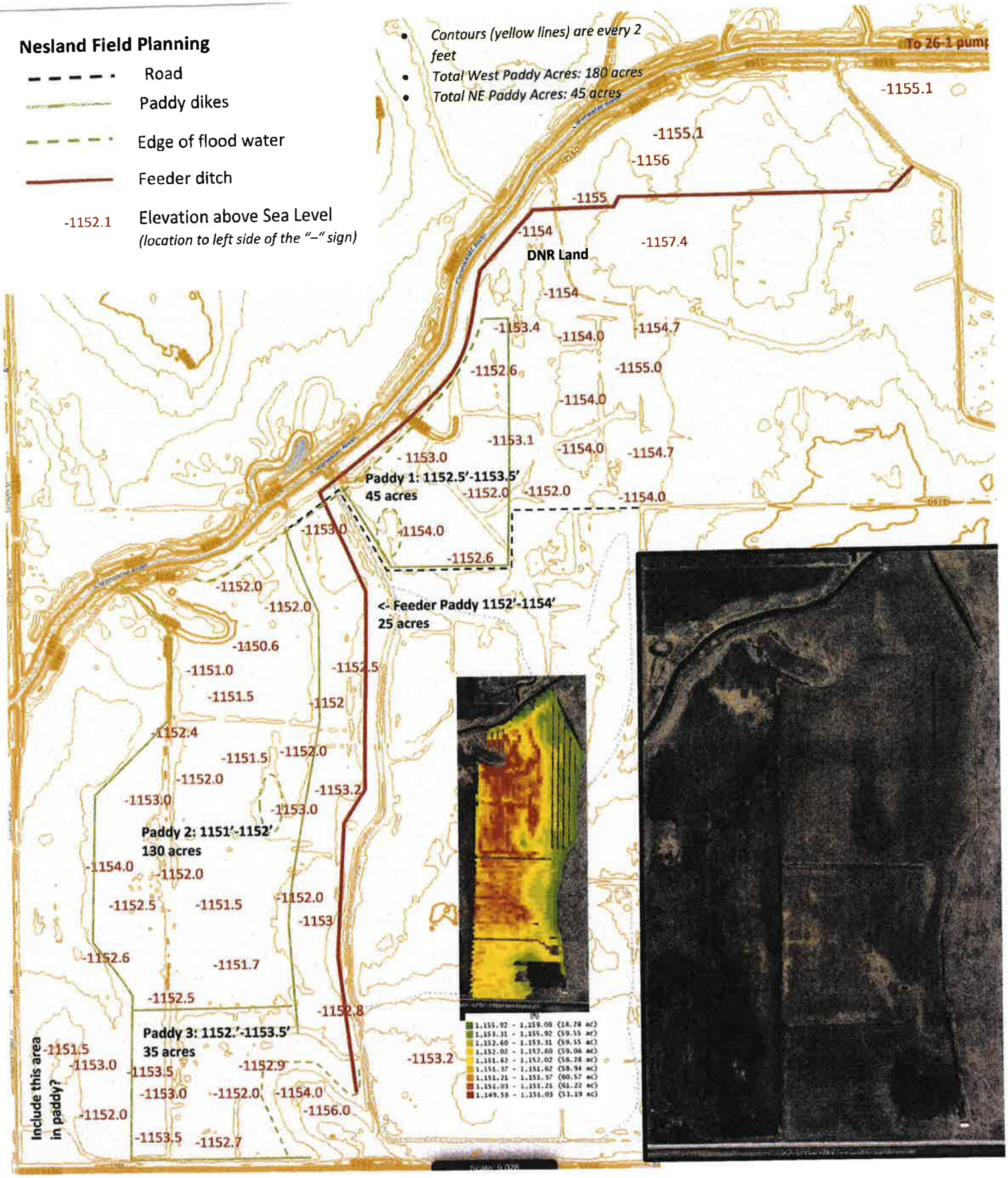
Tile Order (Paddies 2 and 3 only)

- 12" Double Wall (flex): 1500'
- 12" Single Wall: 1400'
- 10" Single Wall: 1400'
- 8" Single Wall: 1350'
- 6" Single Wall: 1500'
- 4" Single Wall: 97,900'
- Sufficient couplers for project. Would like to know what our options are for teeing laterals into the mains.

Nesland Field Planning

- Road
- Paddy dikes
- Edge of flood water
- Feeder ditch
- -1152.1 Elevation above Sea Level *(location to left side of the "–" sign)*

- *Contours (yellow lines) are every 2 feet*
- *Total West Paddy Acres: 180 acres*
- *Total NE Paddy Acres: 45 acres*



Red Lake Watershed District

Permit # **23-002**

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Matt Knutson		**20616 130th Ave SE** **Red Lake Falls, MN 56750**		tel:**218-689-4195** mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Red Lake** Township: ~~**Gervais**~~ Terrebonne Range: **43** Section: **11** 1/4:

(4) Describe in detail the work to be performed. **Pattern Tile**

(5) Why is this work necessary? Explain water related issue/problem being solved. **To Improve Drainage**

Status

Status	Notes	Date
Tabled	**P.A. #23-002 – Matt Knutson Red Lake County – Terrebonne Township Section 11 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.**	**Jan. 25, 2023**
Received	**undefined**	**Jan. 6, 2023**

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

DocuSign Envelope ID: 2381E61C-296E-4D82-B8C1-B70F20FCEF56

RED LAKE WATERSHED DISTRICT
Subsurface Tile Drainage Application

Landowner Name: Matt Knutson Phone: 218.689.4195

Address (Street, City, State, Zip): 20616 130th Ave SE

Name of designer: Ellingson Phone: 701.893.9030

Name of installer: Ellingson Phone: 701.893.9030

Legal description and site map and/or GPS coordinates to accurate scale showing location of all tiles, surface water inlets, outlet(s), lift stations, pumps, and flow control devices; (attach maps): _____

Section # 11 Township (Name & #) ~~Gervais~~ Terrebonne TO. 150N Range # 43W County Red Lake County

Land area to be tiled (acres): 65

Type of tiling (circle) Pattern Tile Random Tile

Type of outlet (circle) Lift Station/Pump Gravity Other_____

Date proposed plan submitted: Month Jan Day 4 Year 2023

Pump/lift station outlet flow capacity (GPM) 450

- All subsurface tile drainage systems must protect from erosion and include RLWD approved erosion control measures.
- All subsurface tile outlets including lift station pumps, must be located out of a legal drainage system and governmental roadway right of way unless approved by District and must be visibly marked.
- It is recommended that after harvest, tile outlet controls, including lift station pumps, be opened or turned on to remove water from the system unless downstream culverts are freezing.
- Obtaining a permit from the RLWD Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law. (Ex: NRCS, SWCD, Township, County, State, etc.)
- Upon completion of the project, "As Built" plans must be provided to the District.
- Consideration must be made for turning off pumps for short period of times during the summer so maintenance can be performed on public, legal and private drainage ways, such as road ditches or private natural field drains.

EXHIBITS. The following exhibits may be requested to accompany the permit application. Two copies, (standard paper size of 8.5 inches by 11 inches), which include:

Signature of Owner DocuSigned by: Matt Knutson 9436B5BD56924F0... **Date:**

RLWD staff use:

Permit # 23-002 *Date received:* _____

Drain tile outlets to: _____

Legal System (Benefited Area): _____

Culvert size upstream and downstream of tile outlet: _____

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DocuSign Envelope ID: 2381E61C-296E-4D82-B8C1-B70F20FCEF56

Ellingson COMPANIES

56113 State Hwy 56
West Concord, MN 55985
507 527-2294
www.ellingsoncompanies.com

Map Name: Knutson_Terrebonne_11NE_Opt2
Revision:
Date: 12-13-22
Job# 221005297_2P
Drawn by: C. Moe

Existing Tile
Ditches & WW
Parcel Boundry
Elec & Tele Cable
Gas Line

Average Line Length: 453'
# of Junctions: 52

0 Ft. 3" Perf	0 Ft. 3" NP	0 Ft. 3" Sock
0 Ft. 4" Perf	0 Ft. 4" NP	36278 Ft. 4" Sock
0 Ft. 5" Perf	0 Ft. 5" NP	600 Ft. 5" Sock
0 Ft. 6" Perf	0 Ft. 6" NP	1371 Ft. 6" Sock
0 Ft. 8" Perf	0 Ft. 8" NP	560 Ft. 8" Sock
0 Ft. 10" Perf	0 Ft. 10" NP	1057 Ft. 10" Sock
0 Ft. 12" Perf	144 Ft. 12" NP	0 Ft. 12" Sock
0 Ft. 15" Perf	0 Ft. 15" NP	0 Ft. 15" Sock
0 Ft. 12" DW	0 Ft. 12" NP-DW	0 Ft. 12" Sock-DW
0 Ft. 15" DW	0 Ft. 15" NP-DW	0 Ft. 15" Sock-DW
0 Ft. 18" DW	0 Ft. 18" NP-DW	0 Ft. 18" Sock-DW
0 Ft. 24" DW	0 Ft. 24" NP-DW	0 Ft. 24" Sock-DW
0 Ft. 30" DW	0 Ft. 30" NP-DW	0 Ft. 30" Sock-DW
0 Ft. 36" DW	0 Ft. 36" NP-DW	0 Ft. 36" Sock-DW
0 Ft. 42" DW	0 Ft. 42" NP-DW	0 Ft. 42" Sock-DW
0 Ft. 48" DW	0 Ft. 48" NP-DW	0 Ft. 48" Sock-DW
0 Ft. 60" DW	0 Ft. 60" NP-DW	0 Ft. 60" Sock-DW

Owner: Matt Knutson Renter:
State: MN County: Red Lake Twp: Terrebonne Sec: 11NE
Acres: 65 Spacings: 80 D-C: 3/8

Red Lake Watershed District

Permit # **23-003**

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Matt Knutson		**20616 130th Ave SE** **Red Lake Falls, MN 56750**		tel:**218-689-4195** mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Red Lake** Township: ~~**Gervais**~~ Terrebonne Range: **43** Section: **2** 1/4:

(4) Describe in detail the work to be performed. **Pattern Tile**

(5) Why is this work necessary? Explain water related issue/problem being solved. **To improve drainage**

Status

Status	Notes	Date
Tabled	**P.A. #23-003 – Matt Knutson Red Lake County – Terrebonne Township Section 2 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.**	**Jan. 25, 2023**
Received	**None**	**Jan. 6, 2023**

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

DocuSign Envelope ID: 2381E61C-296E-4D82-B8C1-B70F20FCEF56

RED LAKE WATERSHED DISTRICT
Subsurface Tile Drainage Application

Landowner Name: Matt Knutson Phone: 218.689.4195

Address (Street, City, State, Zip): 20616 130th Ave SE

Name of designer: Ellingson Phone: 701.893.9030

Name of installer: Ellingson Phone: 701.893.9030

Legal description and site map and/or GPS coordinates to accurate scale showing location of all tiles, surface water inlets, outlet(s), lift stations, pumps, and flow control devices; (attach maps): _____

Section # 2 Township (Name & #) ~~Gervais~~ Ternebonne T.o. 150N Range # 43W County Red Lake County

Land area to be tiled (acres): 148

Type of tiling (circle) Pattern Tile Random Tile

Type of outlet (circle) Lift Station/Pump Gravity Other_____

Date proposed plan submitted: Month Jan Day 4 Year 2023

Pump/lift station outlet flow capacity (GPM) 1046

- All subsurface tile drainage systems must protect from erosion and include RLWD approved erosion control measures.
- All subsurface tile outlets including lift station pumps, must be located out of a legal drainage system and governmental roadway right of way unless approved by District and must be visibly marked.
- It is recommended that after harvest, tile outlet controls, including lift station pumps, be opened or turned on to remove water from the system unless downstream culverts are freezing.
- Obtaining a permit from the RLWD Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law. (Ex: NRCS, SWCD, Township, County, State, etc.)
- Upon completion of the project, "As Built" plans must be provided to the District.
- Consideration must be made for turning off pumps for short period of times during the summer so maintenance can be performed on public, legal and private drainage ways, such as road ditches or private natural field drains.

EXHIBITS. The following exhibits may be requested to accompany the permit application. Two copies, (standard paper size of 8.5 inches by 11 inches), which include:

Signature of Owner DocuSigned by: Matt Knutson 9436B5BD56924F0... **Date:**

RLWD staff use:

Permit # 22-003 *Date received:* 1/6/23

Drain tile outlets to: _____

Legal System (Benefited Area): _____

Culvert size upstream and downstream of tile outlet: _____

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Ellingson Companies

56113 State Hwy 56
West Concord, MN 55985
507 527-2294
www.ellingsoncompanies.com

Map Name: Knutson_Terrebonne_2SE_Opt2
Revision:
Date: 12-15-22
Job# 221005310_2P
Drawn by: C. Moe

Existing Tile
Ditches & WW
Parcel Boundry
Elec & Tele Cable
Gas Line

Average Line Length: 688'
# of Junctions: 92

0	Ft. 3" Perf	0	Ft. 3" NP	0	Ft. 3" Sock
0	Ft. 4" Perf	0	Ft. 4" NP	79752	Ft. 4" Sock
0	Ft. 5" Perf	0	Ft. 5" NP	0	Ft. 5" Sock
0	Ft. 6" Perf	0	Ft. 6" NP	3511	Ft. 6" Sock
0	Ft. 8" Perf	0	Ft. 8" NP	905	Ft. 8" Sock
0	Ft. 10" Perf	0	Ft. 10" NP	1692	Ft. 10" Sock
0	Ft. 12" Perf	0	Ft. 12" NP	513	Ft. 12" Sock
0	Ft. 15" Perf	0	Ft. 15" NP	0	Ft. 15" Sock
0	Ft. 12" DW	0	Ft. 12" NP-DW	1472	Ft. 12" Sock-DW
0	Ft. 15" DW	0	Ft. 15" NP-DW	0	Ft. 15" Sock-DW
0	Ft. 18" DW	0	Ft. 18" NP-DW	0	Ft. 18" Sock-DW
0	Ft. 24" DW	0	Ft. 24" NP-DW	0	Ft. 24" Sock-DW
0	Ft. 30" DW	0	Ft. 30" NP-DW	0	Ft. 30" Sock-DW
0	Ft. 36" DW	0	Ft. 36" NP-DW	0	Ft. 36" Sock-DW
0	Ft. 42" DW	0	Ft. 42" NP-DW	0	Ft. 42" Sock-DW
0	Ft. 48" DW	0	Ft. 48" NP-DW	0	Ft. 48" Sock-DW
0	Ft. 60" DW	0	Ft. 60" NP-DW	0	Ft. 60" Sock-DW

Owner: Matt Knutson Renter:
State: MN County: Red Lake Twp: Terrebonne Sec: 2SE
Acres: 148 Spacings: 80 D-C: 3/8

Red Lake Watershed District

Permit # **23-004**

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Knute Knutson		**807 9th St NE** **PO Box 277** **Red Lake Falls, MN 56750**		tel: mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Red Lake** Township: **Gervais** Range: **43** Section: **29** 1/4:

(4) Describe in detail the work to be performed. **Pattern Tile, Lift Station/Pump**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Land improvement**

Status

Status	Notes	Date
Tabled	**P.A. #23-004 – Knute Knutson Red Lake County – Gervais Township Section 29/30 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.**	**Jan. 25, 2023**
Received	**None**	**Jan. 4, 2023**

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

RED LAKE WATERSHED DISTRICT
Subsurface Tile Drainage Application

Landowner Name: KNUTE KNUTSON Phone: 218.689.7681

Address (Street, City, State, Zip): 807 9TH ST NE PO BOX 277 RED LAKE FALLS, MN 56750

Name of designer: ELLINGSON Phone: 701.893.9030

Name of installer: ELLINGSON Phone: 701.893.9030

Legal description and site map and/or GPS coordinates to accurate scale showing location of all tiles, surface water inlets, outlet(s), lift stations, pumps, and flow control devices; (attach maps): _____

Section # 29.30 Township (Name & #) GERVAIS 151N Range #43W County RED LAKE

Land area to be tiled (acres): 202

Type of tiling (circle) Pattern Tile Random Tile

Type of outlet (circle) Lift Station/Pump Gravity Other _____

Date proposed plan submitted: Month JAN Day 3 Year 2023

Pump/lift station outlet flow capacity (GPM) 1750

- All subsurface tile drainage systems must protect from erosion and include RLWD approved erosion control measures.
- All subsurface tile outlets including lift station pumps, must be located out of a legal drainage system and governmental roadway right of way unless approved by District and must be visibly marked.
- It is recommended that after harvest, tile outlet controls, including lift station pumps, be opened or turned on to remove water from the system unless downstream culverts are freezing.
- Obtaining a permit from the RLWD Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law. (Ex: NRCS, SWCD, Township, County, State, etc.)
- Upon completion of the project, "As Built" plans must be provided to the District.
- Consideration must be made for turning off pumps for short period of times during the summer so maintenance can be performed on public, legal and private drainage ways, such as road ditches or private natural field drains.

EXHIBITS. The following exhibits may be requested to accompany the permit application. Two copies, (standard paper size of 8.5 inches by 11 inches), which include:

Signature of Owner _____ **Date:** _____

RLWD staff use:

Permit # _____ *Date received:* _____

Drain tile outlets to: _____

Legal System (Benefited Area): _____

Culvert size upstream and downstream of tile outlet: _____

Ellingson COMPANIES

56113 State Hwy 56
West Concord, MN 55985
507 527-2294
www.ellingsoncompanies.com

Map Name: Knutson_Gervais_29-30_OpH
Revisions:
Date: 12-28-22
Job# 23100103_4P
Drawn by: C. Moe

Existing Tile
Ditches & WW
Parcel Boundry
Elec & Tele Cable
Gas Line

Average Line Length: 662'
# of Junctions: 137

0	Ft. 4" Perf	0	Ft. 4" NP	116530	Ft. 4" Sock
0	Ft. 5" Perf	0	Ft. 5" NP	945	Ft. 5" Sock
0	Ft. 6" Perf	0	Ft. 6" NP	1942	Ft. 6" Sock
0	Ft. 8" Perf	0	Ft. 8" NP	955	Ft. 8" Sock
0	Ft. 10" Perf	0	Ft. 10" NP	1795	Ft. 10" Sock
0	Ft. 12" Perf	0	Ft. 12" NP	4204	Ft. 12" Sock
0	Ft. 15" Perf	0	Ft. 15" NP	0	Ft. 15" Sock
0	Ft. 12" DW	0	Ft. 12" NP-DW	12	Ft. 12" Sock-DW
0	Ft. 15" DW	0	Ft. 15" NP-DW	2097	Ft. 15" Sock-DW
0	Ft. 18" DW	0	Ft. 18" NP-DW	0	Ft. 18" Sock-DW
0	Ft. 24" DW	0	Ft. 24" NP-DW	0	Ft. 24" Sock-DW
0	Ft. 30" DW	0	Ft. 30" NP-DW	0	Ft. 30" Sock-DW
0	Ft. 36" DW	0	Ft. 36" NP-DW	0	Ft. 36" Sock-DW
0	Ft. 42" DW	0	Ft. 42" NP-DW	0	Ft. 42" Sock-DW
0	Ft. 48" DW	0	Ft. 48" NP-DW	0	Ft. 48" Sock-DW
0	Ft. 60" DW	0	Ft. 60" NP-DW	0	Ft. 60" Sock-DW

Owner: Knute Knutson Renter:
State: MN County: Red Lake Twp: Gervais Sec: 29-30
Acres: 202 Spacings: 70 & 80 D-C: 3/8

Red Lake Watershed District

Permit # **23-005**

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Scott Tersteeg		**80829 CR 13** **Olivia, MN 56277**		tel:**320-579-0314** mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk** Township: **Badger** Range: **42** Section: **17** 1/4:

(4) Describe in detail the work to be performed. **Install 520 acres of pattern tile with gravity outlet.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Improved drainage.**

Status

Status	Notes	Date
Tabled	**P.A. #23-005 – Scott Tersteeg Polk County – Badger Township Section 17 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.**	**Jan. 25, 2023**
Received	**None**	**Jan. 24, 2023**

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

RED LAKE WATERSHED DISTRICT
Subsurface Tile Drainage Application

Landowner Name: Scott Tersteeg Phone: (320) 579-0314

Address (Street, City, State, Zip): 80829 ER 13, Olivia, MN, 56277

Name of designer: Field Drainage Inc Phone: (218) 698-4628

Name of installer: Field Drainage Inc Phone: (218) 698-4628

Legal description and site map and/or GPS coordinates to accurate scale showing location of all tiles, surface water inlets, outlet(s), lift stations, pumps, and flow control devices; (attach maps): _____

Section # 17 Township (Name & #) Badger 149N Range # 42W County Polk

Land area to be tiled (acres): 520

Type of tiling (circle) (Pattern Tile) Random Tile

Type of outlet (circle) Lift Station/Pump (Gravity) Other _____

Date proposed plan submitted: Month 1 Day 11 Year 2023

Pump/lift station outlet flow capacity (GPM) N/A

- All subsurface tile drainage systems must protect from erosion and include RLWD approved erosion control measures.
- All subsurface tile outlets including lift station pumps, must be located out of a legal drainage system and governmental roadway right of way unless approved by District and must be visibly marked.
- It is recommended that after harvest, tile outlet controls, including lift station pumps, be opened or turned on to remove water from the system unless downstream culverts are freezing.
- Obtaining a permit from the RLWD Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law. (Ex: NRCS, SWCD, Township, County, State, etc.)
- Upon completion of the project, "As Built" plans must be provided to the District.
- Consideration must be made for turning off pumps for short period of times during the summer so maintenance can be performed on public, legal and private drainage ways, such as road ditches or private natural field drains.

EXHIBITS. The following exhibits may be requested to accompany the permit application. Two copies, (standard paper size of 8.5 inches by 11 inches), which include:

Signature of Owner _____ **Date:** 1-11-23

RLWD staff use:

Permit # 23-005 *Date received:* 1/24/23

Drain tile outlets to: _____

Legal System (Benefited Area): _____

Culvert size upstream and downstream of tile outlet: _____

RECEIVED

JAN 24 2023

Initial: JA

FIELD
DRAINAGE, INC
Tersteeg Farms
Badger 17